

Rocky Mountain House Search & Rescue Meeting Minutes 04.06.08

Present: Myles J, Les F, Phyllis F, Edward V, Ken Mc, Ken C, Janelle V

Called to Order at 1830 by Edward

Approval of Agenda – motion by Myles, second by Les – carried

Approval of Minutes – motion by Myles, second by Les – carried

Tabled Items

- 1. Stove for the Unit was discussed at the AGM in May and Scott Henneigh was to have brought information to this Executive meeting on purchase. If he provides reasonable information in the near future the purchase will proceed.
 2. Phyllis brought up the concept up having an ambulance on site at all incident call outs. This would likely be up to the SAR Manager to call them on site. Decision made that once the new Staff Sergeant is in Rocky to approach him and Coghill's directly.
 3. Explorer Policy – Richard Smith did provide a list of Explorers, including those who may not have completed the course. Motion made by Myles that the Training Officer is to send a letter to the Explorers' offering our congratulations and to send them a membership application as well. A set response date will be included. Second by Phyllis. Carried.

Open Issues

- 1. Sign Program – Myles reported that the signs are ordered and that barring any unforeseen circumstances that should be done by the end of the month.
 2. Inventory – Assets are done. Don Livingston is sorting out Mountain Rescue Equipment between that belonging to Rocky SAR and Nordegg Fire Department. Thanks to Phyllis for all her work on compiling the hard copy of inventory.
 3. Hats for attendance at Skills Day were handed out at the AGM – well received
 4. Air Show – no further information at this time
 5. Points Program – Phyllis has done a draft of the points system. Once it is completed it will be available on the web page, with digital photos of reward items
 6. Year End – The accounting bill of \$1245 has been received. We will pay \$535 of this bill, as the remainder has been donated by the accounting firm. Edward made

for replacement at this time. Ken M will draft a letter to Canada Custom expressing our concern that the damage occurred while in their custody.

9. The cheque from the town for the January SAR Manager's course has been received.
10. The motorcycle club borrowed ten radios and nine harnesses. They have been returned to Gateway and Edward will pick them up tomorrow.

New Business

1. Letter from K Division was received on awards received by members in 2003 for their service. The question was raised on how complete the list was and on the fact that no awards have been received. Edward is to contact Frank Dehrer regarding the 2004 list and to ensure its' accuracy.
2. Treasurer's report was included in the agenda. You can talk to Phyllis if further questions
3. MRT update – Standard operating guidelines need to be completed and brought to Rocky SAR executive for adoption. This is for legal and liability purposes. A copy of other SOG's will be provided for reference.
4. Committee Directors Training Officer is Ken M; Web Page Master is Phyllis; Membership is Les; Casino is Myles; recommended Greg for Equipment and Monica for Development, these to be further discussed at next meeting. Open still available for Communication as well if anyone is interested. Motion made by Phyllis to create a role of Grievance Officer and to have Myles as its interim officer. Second by Janelle. Carried
5. E-mails for executive positions are not linked to web page so the e-mails can be forwarded.
6. Discussion was made on purchase of a computer to allow all database to be stored directly at the SAR shack. Recommended computer is a Pentium IV and is worth approximately \$1045. A suitable laser printer to allow map printing would likely be \$500-600. Possible future use of an extra line for ADSL was also raised. Motion made by Myles to purchase a computer and printer, initially approaching the County with a letter for the donation. Secondly to purchase the computer outright. Second by Les. Carried
7. Discussion of mapping Software was brought up. GeoTrack by Telus is being looked at presently with the hope of all SAR Alberta teams getting access under one group. This will be available to view at SAR Scene or you can also go to telusgeomatrics.com for a brief look on the internet.

activity. Recommend was made to purchase rear mud flaps and brake protectors, this will come out of present vehicle budget approved.

2. Letters will be sent as drafted with small change to MRT members and Fire Chief regarding use of non-members on an incident call out.
3. New locks for the gate and buildings are to be looked at. Myles made motion to buy new locks and change the present combination. Second by Ken M. Carried. Edward to look into this.
4. A letter was submitted by the MRT with a request to cover some receipted expenses by members as they went to Tacoma to attend the funeral of members there. Myles made a motion to pay expenses. Second by Ken M. One abstained from vote. Carried
5. Secretary position is still available. One person has expressed some interest, to be followed up with. Anyone else with interest is welcome to step forward.
6. Float will be put in the parade this Saturday. Thursday at 1930 will be decorating – come one, come all.
7. Myles reported that the casino has so far been noted at \$10000 and with another month left will likely get to \$15000
8. There is \$1000 budgeted for conferences in a year and any members attending SAR Scene can apply and the number of members will receive an equal share.
9. Signing out of radios was addressed due to issues over the past weekend. Note was made that new radios are to be used on actual call-outs only. As well, all groups must sign out with the equipment director and return them promptly. Edward will follow up so that everyone is aware of this.

Next Meeting is July 13 at 1830

Motion made by Ken C to adjourn meeting at 2100. Second by Phyllis. Carried